

# DIA School Bus Application Form - usage from April 2014

By signing and submitting this School Bus Application Form, I acknowledge the 'DIA School Bus Usage - Terms and Conditions' listed on the previous page; my child and I will comply with all terms and conditions of the school bus service.

Parent/guardian name: \_\_\_\_\_

Parent/guardian signature: \_\_\_\_\_

Date (MM/DD/YYYY): \_\_\_\_\_

Grade:		Bus service commencing from:	From: Spring Fall Winter (circle)	20 ____
Student name:				
Usage (circle one):	1. To and from school      2. To school only      3. Return only			
Preference (circle) – please indicate a second preference as well should the first preference not be available:				
	To school		From school (return)	
	Hosono	Tomigaoka	Hosono	Tomigaoka
First preference	7:40 am	7:40 am	3:20 pm	3:40 pm
	8:05 am	7:45 am	3:40 pm	4:20 pm
	8:10 am	8:05 am	4:10 pm	
	8:15 am			
Second preference	7:40 am	7:40 am	3:20 pm	3:40 pm
	8:05 am	7:45 am	3:40 pm	4:20 pm
	8:10 am	8:05 am	4:10 pm	
	8:15 am			
The closest station to your home:	_____ Station _____ Line	Commute time from home to the school bus station:	____ hours ____ minutes	

\*Families wishing to change bus ridership information can request a *School Bus Change of Information* form from the office. Please note that requests are considered based on seat availability and hence the school cannot guarantee that all requests will be granted.

\*Families are notified by email of bus assignments.

*For processing use only*

	To school	From school
<b>Assigned bus:</b>		
Principal	Head of School	Office Manager

## DIA School Bus Usage – Terms and Conditions (as of April 1, 2014)

1. Only students who are registered for using the school bus can ride the DIA school buses.
2. The school bus service operates only on the DIA designated routes.
3. Students can only get on or off the bus at the designated drop-off and pick-up locations.
4. The School Bus schedule from April 2012 is as shown in the table below:

To school		From school (return)	
Hosono	Tomigaoka	Hosono	Tomigaoka
7:40 am	7:40 am	3:20 pm	3:40 pm
8:05 am	7:45 am	3:40 pm	4:20 pm
8:10 am	8:05 am	4:10 pm	
8:15 am			

\*The schedule may change to accommodate train timetable revisions.

5. Bus departure times may be delayed due to train delays.
6. Buses may arrive late/early due to traffic conditions.
7. Failure to comply with the following safety rules may result in the cancellation of school bus ridership:
  - a. no eating or drinking on school buses
  - b. no opening of the bus windows
  - c. remain seated at all times while riding the bus
  - d. ride the bus quietly – no shouting or talking loudly
  - e. wear seatbelts at all times while on the bus
  - f. do not cross the street in front of or behind the school bus. Wait for the bus to leave before crossing the street (if needed).
8. If a student is unable to meet the school bus departure time, the student's parents/guardians must assume responsibility for the child's safe arrival to school. Students arriving after bus departure times are sent by taxi from the train station to school with the charges billed to the parents/guardians.
9. Parents/guardians are responsible for keeping the school informed of up-to-date contact information.
10. The school bus operates as safely as possible; however, in the case of an accident the DIA will not be held responsible.

11. The school bus round-trip service fees are as shown in the table on the right. One-way usage fees are shown in parentheses. Fees are withdrawn from the family's registered bank account each trimester. School Bus service fees are not refunded for any reason.

	School Bus Service Fees	
	Shinhosono	Tomigaoka
Fall Trimester	21,000yen (10,500yen)	27,000 yen (13,500 yen)
Winter Trimester	14,000 yen (7,000 yen)	18,000 yen (9,000 yen)
Spring Trimester	21,000yen (10,500yen)	27,000 yen (13,500 yen)

12. School bus fees are calculated on a per term basis and collected at the end of term. If school bus service is terminated, the charges apply up to and including the term that ridership is terminated. However, a trial period of 1 month applies for new ridership; is

ridership is terminated before the end of the calendar month of the first month of ridership, a one month fee only (Hosono: 5600 yen; Tomigaoka 7200 yen) will be collected at the end of term.

13. For newly entered DISK students wishing to ride the school bus, bus fees for the term will be calculated using the monthly fee (Hosono: 5600 yen; Tomigaoka 7200 yen) from the month of enrollment until the end of the term (monthly fee x number of months of enrollment for the term).

14. Families wishing to change or terminate bus ridership information must submit a *School Bus Change of Information* form (available from the office). Please note that requests are considered based on seat availability and hence the school cannot guarantee that all requests will be granted.